



USDA-RURAL DEVELOPMENT
UNITED STATES DEPARTMENT OF AGRICULTURE



UNIFORM ORIGATION PACKAGE CHECKLIST
Manual Underwriting and GUS (Guaranteed Underwriting System)

Date:

Applicant name(s):

Lender loan number:

ORIGINAL OR COPY OF ORIGINAL WITH APPLICANT AND UNDERWRITING LENDER SIGNATURES

- ☐ Form RD 1980-21, "Request for Single Family Housing Loan Guarantee" ("GUS "ACCEPT")
Form revision date 6-06 or later (see upper left corner) Signed by RD approved lender and applicant(s)

HIGH QUALITY COPIES ARE ACCEPTABLE

- ☐ Income Verification*
- ☐ Credit History Verification*
- ☐ Purchase Agreement/Option to Purchase/Construction Contract*
- ☐ Appraisal with 3 Photos. Provide conventional or FHA appraisal on new or proposed construction. (Submit Appraisal Forms per Administrative Notice 4470, Documentation Matrix, dated 8/18/09 and Market Conditions Addendum, form FNMA 1004MC) ("GUS "ACCEPT")
- ☐ FNMA 1003 - Uniform Residential Loan Application* Initial (handwritten) & Final (typed)
Must be fully completed and signed by the applicant(s).
- ☐ FNMA 1008 - Lender's Loan Underwriting Analysis*
Uniform Underwriting Analysis and Transmittal Summary or similar form signed by the underwriter.
☐ Comments and requirements of underwriter must be attached.
☐ Compensating factors are attached, if required by RD regulations or Administrative Notices.
- ☐ FEMA Form 81-93, "Standard Flood Hazard Determination" ("GUS "ACCEPT")
N/A if refinancing a RD direct or guaranteed debt.

*** RD, Fannie Mae, Freddie Mac, VA, and FHA-HUD forms and documentation are acceptable.**

RD forms, Administrative Notices, and Regulation 1980-D are available at: <http://www.rurdev.usda.gov/regs>

Other sites for forms and information are: <http://forms.sc.egov.usda.gov/eforms/mainervlet>
and: <http://firstgov.gov> and <http://www.rurdev.usda.gov/rhs>

For the directory of personnel and Agency program information, access the home page for the state's RD Housing Service, a.k.a., USDA-Rural Development, by adding a forward slash and the two letter state abbreviation to the national Rural Development web site:
<http://www.rurdev.usda.gov> For example, to access Georgia's home page: <http://www.rurdev.usda.gov/ga>

This is not an official form of the United States Department of Agriculture. It has been developed as a tool for voluntary use by lenders in packaging uniform loan documents for submission to the Rural Housing Service under the Guaranteed Housing Loan Program.

Revised 7/14/10